

DAYTIME EVENTS



The State Museum of Pennsylvania

PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION

Whether you are planning a corporate conference, a theater production, a small business meeting or a family reunion, The State Museum of Pennsylvania offers unique settings that will make your event special.

For more information or to discuss how The State Museum can accommodate your event, please contact our Facility Use Coordinator at **717-772-6997** or **ra-auditorium@pa.gov**.

AVAILABLE MUSEUM SPACES

Area	Seated	Standing	Public Rate	Non-Profit Rate*
Auditorium and Foyer <i>No food or drink permitted in Auditorium. Tables can be set up in Foyer for refreshments. Built in projector and sound system.</i>	n/a	70 people (Foyer)	\$1000	\$700
Allegheny Room <i>Built in projector and sound system.</i>	48 people (tables)	100 people	\$225	\$150
Susquehanna Room <i>Built in projector and sound system.</i>	32 people (tables)	60 people	\$225	\$150
Memorial Hall	180 people (tables)	300 people	\$1000	\$700
Village Square	100 people (tables)	150 people	\$1000	\$700

*Those requesting non-profit rate must provide a copy of their IRS 501(c)(3) status

These prices are for events held during our regular open-hours schedule, Wednesday-Sunday 9:00AM- 4:30PM. Additional charges will be applied for Monday or Tuesday events and arrival before 9:00AM or departure after 4:30PM. If interested in an after-hours event, please ask for more information.

Rental Includes:

Room rental

Tables and chairs for number of people at event
(museum staff will set-up and break- down)

Museum security throughout the event (required)

Light cleaning (If rug shampooing or other
"deeper" cleaning is needed, a fee will be charged)

Optional Fees:

Use of prep kitchen **\$100**

Use of piano (includes tuning fee) **\$200**

Audio/Video media set-up **\$50 per hour
(one hour minimum)**

State Museum Audio/Video Technician **\$75 per hour
(one hour minimum)**

Private Planetarium show booked **\$150**
based on Museum's availability

General Information:

Credit card is required to reserve a space for an event (even if ultimately paying by cash or check).

25% non-refundable deposit is required within ten (10) business days of signing the contract.

Ten (10) business days before the event, final payment and final set-up plan for tables and chairs must be received.

All prices are subject to change.



Village Square



Susquehanna Room



Auditorium